



STATE OF TENNESSEE
DEPARTMENT OF EDUCATION
Division of Career and Technical Education

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TIMOTHY K. WEBB, Ed.D.
COMMISSIONER

MEMORANDUM

TO: Career and Technical Education Directors
FROM: Ralph Barnett, Assistant Commissioner
DATE: February 23, 2010
RE: **Reporting Secondary Placement for 2009- 2010 School Year**

The 2008-2009 school year was the first time for Perkins IV to report all eight core indicators to the Office of Vocational and Adult Education (OVAE)). Per the requirements for Core Indicator 5S1, Secondary Placement of *Perkins IV, the Carl D. Perkins Career and Technical Act of 2006*, we will be conducting 2009-2010 follow-up surveys on concentrators who graduated in the 2008-2009 school year.

Perkins IV currently defines a concentrator as a CTE student who has earned three (3) or more credits in a program area. The target group for this follow-up survey is the Perkins IV concentrators who are identified by LEAs and left the school in 2008-2009 school year.

Please follow the guidelines, survey ALL identified Perkins IV concentrators, report to the State the survey results, and generate the follow-up report from *eTIGER*.

The timeline for secondary placement data reporting is as follows:

1. State web site link:
<http://www.tennessee.gov/education/cte/ad/tiger/tigersec0910.shtml> available to school systems (guidelines, survey instructions and forms, and timeline) on February 23, 2010
2. LEA Survey in Progress: February - March 20, 2010
3. LEA Data Collection and Report: February - April 15, 2010
4. LEA Survey Results Verification and Approval: by May 1, 2010

Thank you for your continued cooperation as we work to document our successes in Career and Technical Education in Tennessee. If you have questions, please contact your Field Service Center Consultant or the CTE Division at the State Department.

RB/MW/LL

c: Directors of Schools
Field Service Center Consultants